

MINUTES

National Alliance of Black School Educators (NABSE)
Board of Directors' Meeting
Via Teleconference @ FreeConferenceCall.com
Call-In #: 515.604.9619

Tuesday, January 22, 2019

10:49am to 11:44am CST

Meeting Called By: Dr. Michael McFarland, President - NABSE

Attendees:

Let the record show the following members are in attendance:

Dr. Michael McFarland, *President*

Dr. Nardos King, *President-Elect*

Marietta English, *Immediate Past President*

Jacqueline Herriott, *Recording Secretary*

Earl Rickman, *Treasurer*

Tai Chapman, *Corporate Representative*

Velma Hicks, *Northeast Regional Representative*

Dr. Debra Porter – Sawyer, *Mid-West Regional Representative*

Dr. Betty J. Maceo, *Chair – Parents Commission*

Shawn J. McKay, *Chair – Instruction & Instructional Support Commission*

Lana Cromwell, *Chair – Higher Education Commission*

Mable W. Robertson, *Chair – Retired Educators Commission*

Dr. Andre Spencer, *Chair – Superintendents Commission (via Zoom)*

Warren Salmon – *International Regional Representative (Interim) (Zoom)*

Regrets: Earl Rickman, Marietta English (Possibles)

1. CALL TO ORDER

President McFarland (Meeting Chair) called the meeting to order at 10:49am.

2. RECORD OF ATTENDANCE

14 attendees of 20 members of the *Board of Directors* – quorum was met.

3. PRESIDENTIAL APPOINTMENTS FOR THE 2018 – 2021 Board of Directors:

A.) NABSE's International Regional Representative 2018 – 2021: the membership of NABSE is divided into six regions both nationally and internationally. NABSE member (*Warren Salmon – International Regional Representative, NABSE 2015 -2018 and President of Ontario ABSE*) appointed by Dr. McFarland for interim position up/until (TBD) or an eligible candidate is identified and accepts remaining tenure of 2018 – 2021 vacancy. The appointment is as a result of a position vacancy during *NABSE's Regional Affiliates Elections at 2018 NABSE Baltimore's Annual General Meeting (AGM) & Conference*; held on Thursday, November 8,

2018 – *International Regional Representative* elections. Further details available within the *2018 Nominations Committee Report on 2018 – 2021 International Regional Representative*.
B) NABSE's Corporate Representative 2018 – 2021: President McFarland appointed NABSE member Tai Chapman (2018 – 2021) to serve in this capacity. Tenure is a three-year term beginning 2018 and ending in 2021.

4. APPROVAL OF AGENDA

Dr. Michael McFarland circulated agenda and discussed future agenda items: relevancy, sustainability, challenges, connections to NABSE, affiliates, Board of Directors, etcetera.

5. APPROVAL OF MINUTES/BUSINESS ARISING FROM THE MINUTES: November 19, 2017- N/A

6. ITEMS FOR DISCUSSION/DECISION

Meeting Norms

Discussion notes: all members need to be in attendance, start on time, timely notice, decisions made – group consensus; outside bashing unacceptable, dignity & respect, president speaks for NABSE, discussion items and documents distributed to all, positive intent, purposeful intention, respect for all, ensure contact information is shared, etcetera.

NABSE's Immediate Past President Comments: Dr. McFarland turned over the meeting to Past President Marietta English for her general comments.

The “Big Six (6)” – Several members joined in the “Big Six (6)” (outlined in NABSE's *Strategic Visioning Summit Report*) discussion.

2019 NABSE Dallas AGM & Conference – at the Hyatt Regency. It was moved and seconded (Rickman/King) to host the *2019 NABSE Dallas Annual General Meeting (AGM) & Conference* at the Hyatt Regency, Dallas, Texas.

(CARRIED UNANIMOUSLY)

Future Conference Sites – next three years, one of those three (3) will be New Orleans (Marietta English) Dr. Michael McFarland would like the *Board of Directors* to research future sites; several locations were suggested including: Toronto-Canada; San Diego, Chicago, Atlanta, San Antonio and Charlotte – USA cities. Site locations requires further investigation.

Tai Chapman (*Corporate Representative*) to Marietta English (*NABSE's Immediate Past President*) asked for all executed contracts to be provided as soon as possible to the *Board of Directors*. This action was identified as **imperative**.

Executive Committee 2018 – 2019: This committee consists of the four officers (*President, President-Elect, Recording Secretary and Treasurer*) and two additional members elected from the *Board of Directors*. President McFarland noted that the *Board of Directors* would decide/vote on the additional two (2) members in January 2019. Interested candidates may submit interest to the *Board of Directors* through the President.

MEETING SCHEDULE – *Board of Directors* meets quarterly, *Executive Committee* meets monthly or as required/called by the President and shall be held generally 1st Monday monthly; *Board of Directors* – 3rd Monday monthly.

NABSE Finances

Building (310 Pennsylvania Avenue) loan extension to March 31, 2019; Judgement due on January 14, 2019; Demand letter received – Al Goggins (former Audio Visual technician); 2004 value of building @ \$4 million and today's (2018) estimate @ \$5 - \$6million. Discussion ensued around aging debt; bringing building up-to-standard, roof repairs, etcetera.

Future Items

- 1) *Executive Committee* Voting and Designation
- 2) *Board of Directors* – Committee selections
- 3) Selection of an Audit Firm
- 4) **File of Forms** Conflict of Interest; Code of Ethics; Code of Conduct, Confidentiality
- 5) **Board of Directors (BOD) Insurance** – discussion of importance, estimated cost (\$800 minimally per member). Requires further investigation.
- 6) **Review of Calendar and Future Meeting Dates:** preparing to meet in January 2019, from now to January 2019 each board member (where applicable) was asked to touch bases with former incumbent of his/her position for documents and role discussion.

7. COMMITTEE REPORTS

2018 National Conference Report - N/A during this meeting

8. NOTICE OF MOTION/S

A) It was moved and seconded (Rickman/King) to host the *2019 NABSE Dallas Annual General Meeting (AGM) & Conference* at the Hyatt Regency, Dallas, Texas.

(CARRIED UNANIMOUSLY)

9. DATE OF NEXT MEETING

Monday, January 7, 2019: 1st *Executive Committee Meeting* (generally held monthly or as called by the President on the 1st Monday of the month) and,

Board of Directors – Dates TBD (generally held quarterly on 3rd Monday of the month)

10. IN-CAMERA: N/A during this meeting.


11. ADJOURNMENT

It was moved (Rickman) that the meeting be adjourned.

(CARRIED UNANIMOUSLY)

Meeting adjourned by the *Board of Directors* at 11:44am.

Respectfully submitted,



Jacqueline Herriott
Recording Secretary, NABSE 2018 – 2021

Dr. Michael McFarland
President, NABSE 2018 - 2020

NABSE's Mission: To enhance and facilitate the education of students of African descent throughout the nation and world.