

Guidelines for Manuscript Submissions

The *Journal of the Alliance of Black School Educators* (JABSE) publishes conceptual and empirical articles that contribute new knowledge and ideas in the quest for excellence in educating learners of African descent. Each issue has thematic and general interest articles, interviews, and/or book reviews.

Three or more referees review manuscripts submitted to JABSE anonymously, unless they are clearly inappropriate due to length, style, or topic. The editor will return manuscripts that do not meet submission requirements. Articles are judged on the following:

- Significance to the field of education;
- Comprehensiveness of the literature review;
- Quality of writing, clarity, and organization;
- Significance of conclusions and implications for future research, practice, or policy; and
- Adequacy of the rationale and appropriateness of the design and analysis.

The Editor reserves the right to make changes in all manuscripts to improve clarity, conform to style, and correct grammar. Manuscripts that clearly exceed space limitations will not be considered. Under no circumstances will a manuscript be considered if the author does not fulfill all submission requirements by the issue deadline.

MANUSCRIPT ACCEPTANCE POLICY

Notification of manuscript disposition may take several months. A publication release agreement form (or copyright waiver) is sent to the author(s) with notification of acceptance for publication. Accepted articles will not be published until the editors receive the waiver from the author(s) with an original signature(s).

SUBMISSION REQUIREMENTS

Feature and Research Manuscripts:

All manuscripts must be submitted electronically. The editor will submit manuscripts for blind review; therefore, no identifying information should be listed on the abstract or manuscript. Authors must forward a complete MSWord copy via e-mail to nabsejournal@att.net.

1. **STYLE:** Authors must follow guidelines in the *Publication Manual of the American Psychological Association* (2001, 5th Ed.) for all elements of the manuscript.
2. **TYPING:** The main text must be typed double-spaced. All other text, including title, heading, references, quotations, and figures captions must be typed single-spaced. Tables, figures, and graphics must appropriately formatted and copy ready. One inch margins and Times New Roman, 12 point font are required.
3. **COVER PAGE:** Authors must include their name, title, institution, mailing address, home and work phone numbers, fax number, and e-mail address. A brief narrative description of each author's academic and professional background should be provided.
4. **ABSTRACT:** An abstract describing the essence of the manuscript must be included. It should no more than 100 words and typed double-spaced on a separate page.
5. **MANUSCRIPT:** The manuscript, including all references, tables, and figures, should not exceed 40 pages. Tables and figures should be formatted with MS Word Tables and included within the text, not attached at the end of the paper. Bold text is not allowed and all pages must be numbered.

Book Reviews

Reviews should not exceed 10 double-spaced, typed pages and include city, state, publisher and the year of the book's publication. Authors should send the review and a cover page in MSWord format via e-mail manuscript to the journal editor at nabsejournal@att.net.

PUBLICATION DATES: JABSE is published three times a years in the Winter, Spring/Summer, and Fall.

QUESTIONS

All questions should be directed to Wesley L. Boykin, Ph.D., M.P.H., JABSE Editor, National Alliance of Black School Educators, 310 Pennsylvania Avenue, SE, Washington, D.C. 20003, or 202-239-5052.