

Guidelines for Manuscript Submissions

The *Journal of the Alliance of Black School Educators* (JABSE) publishes conceptual and empirical articles that contribute new knowledge and ideas in the quest for excellence in educating learners of African descent. Each issue has thematic and general interest articles, interviews, and/or book reviews.

Three or more referees review manuscripts submitted to JABSE anonymously, unless they are clearly inappropriate due to length, style, or topic. The editor will return manuscripts that do not meet submission requirements. Articles are judged on the following:

- Significance to the field of education;
- Comprehensiveness of the literature review;
- Quality of writing, clarity, and organization;
- Significance of conclusions and implications for future research, practice, or policy; and
- Adequacy of the rationale and appropriateness of the design and analysis.

The Editor reserves the right to make changes in all manuscripts to improve clarity, conform to style, and correct grammar. Manuscripts that clearly exceed space limitations will not be considered. Under no circumstances will a manuscript be considered if the author does not fulfill all submission requirements by the issue deadline.

MANUSCRIPT ACCEPTANCE POLICY

Notification of manuscript disposition may take several months. A publication release (or copyright waiver) form is sent to the author(s) with notification of acceptance for publication. Accepted articles will not be published until the editors receive the waiver from the author(s) with an original signature(s).

SUBMISSION REQUIREMENTS

Feature Articles and Research Manuscripts:

All manuscripts must be submitted electronically. The editor will submit manuscripts for blind review; therefore, writers should exclude authors' names, institutions, and any clues to the author's identities. Authors must forward a complete MSWord copy via e-mail to nabsejournal@att.net.

1. **LENGTH:** The manuscript, including all references, tables, and figures should not exceed 45 pages. Tables and figures should be included within the text and formatted with MS Word Tables.
2. **TYPING:** All text, including title, heading, references, and quotations must be typed double-spaced with one-inch margins all around. Figure captions and tables must be typed single-spaced and embedded within the text, not attached at the end of the paper. The author(s) should use Times New Roman, 12-point font with no bold, and all pages must be numbered.
3. **STYLE:** For writing and editorial style, authors must follow directions in the *Publication Manual of the American Psychological Association* (2001, 5th Ed.)
4. **ABSTRACT:** Abstracts describing the essence of the manuscript must be 100 words or less and typed double-spaced on a separate sheet.
5. **COVER PAGE:** Authors must include their name, title, institution, mailing address, home and work phone numbers, fax number, and e-mail address. A brief narrative description of each author's academic and professional background should be provided.

Book Reviews

Reviews should not exceed 10 double-spaced, typed pages and include city, state, publisher and the year of the book's publication. Authors should send the review and a cover page in MSWord format via e-mail manuscript to the journal editor at nabsejournal@att.net.

PUBLICATION DATES: JABSE is published three times a years in the Spring, Summer/Fall, and Winter.

QUESTIONS

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